



**TOWN OF CUTLER BAY**  
**LOBBYIST EXPENDITURE REPORT FORM**

Office of the Town Clerk, 10720 Caribbean Blvd., Suite 105, Cutler Bay FL 33189  
Telephone (305) 234-4262 Fax (305) 234-4251

Calendar Year: \_\_\_\_\_

- NOTE:**
- All lobbyist and Principal (Client) Registrations automatically expire on December 31<sup>st</sup> of each year.
  - Each person who withdraws as a lobbyist must file a "Notice of Withdrawal" with the Town Clerk.
  - On or before July 1st of each year, every lobbyist must file an expenditure statement with the Town Clerk for the preceding calendar year, regardless of the level of activity of the lobbyist, but only if the lobbyist has incurred expenses during the reporting period.
  - Lobbyist contact reports shall be filed with the Town Clerk prior to the Public Hearing.
  - All Lobbyist Expenditure Reports and Notices of Withdrawal shall be submitted to the Town Clerk.
  - Violation may be punishable by a fine of \$250.00 in addition to other remedies allowed by law.

**I. LOBBYIST INFORMATION**

Last Name	First Name	Middle Initial
Business Name		
Business Address	City	State      Zip Code
Phone Number	Fax Number	E-Mail Address

**II. EXPENDITURES**

Expenditures include, but are not limited to meals, entertainment, research, communications, media/advertising, publications, travel, lodging, special event, gifts for public officers and employees, and more for the proceeding calendar year. (Attach additional sheet, if necessary)

Item	Amount	Name and Address of Person of Whom Expenditure Was Made	Nature of Kind of Expenditure For or on Behalf of Lobbyist
1.			
2.			
3.			
4.			

**III. LOBBYIST OATH**

"I, the undersigned registrant, do hereby depose under oath and say that the information disclosed herein and on any attachment hereto is true and correct."

\_\_\_\_\_  
Signature of Lobbyist

\_\_\_\_\_  
Print Name

State of Florida, County of \_\_\_\_\_

Sworn to and subscribed before me by means of ☐ physical presence  
or ☐ online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by  
\_\_\_\_\_ who is ☐ personally known or ☐ produced ID

\_\_\_\_\_  
Notary Public  
[SEAL]

Type of ID Produced: \_\_\_\_\_