



**ADDENDUM NO. 2**

**RFP # 20-04  
TOWN OF CUTLER BAY  
TREE PLANTING PROGRAM**

Addendum #2 form shall be part of the original RFP # 20-04: TREE PLANTING PROGRAM document and modifies the original RFP as noted below:

**REVISION TO ORIGINAL RFP DOCUMENTS BELOW:**

**“RED”**

**Page 4 of 89**

**1. SCHEDULE OF EVENTS**

No	Event	Date*	Time* (EST)
1	Advertisement/ Distribution of RFP & Cone of Silence Begins	10/15/2020	9:00 AM
2	<b><u>Mandatory Pre-RFP Response Meeting</u></b> 10720 Caribbean Blvd., Council Chambers Cutler Bay, Florida 33189	11/14/2020	10:00 AM
3	Deadline to Submit Questions	11/10/2020	1:00 PM
4	Deadline to Town Responses to Questions	11/17/2020	5:00 PM
5	<b><u>Deadline to Submit RFP-Response</u></b>	12/2/2020	10:00 AM
6	Evaluation of Proposals	12/3/2020 through 12/16/2020	8:00 AM through 2:00 PM
7	Announcement of selected Contractors/Cone of Silence Ends	1/20/2020	7:00 PM

\* The Town reserves the right to change the scheduled dates and time.

\*\* Via Communications Media Technology (see Public Notice Below) as per Town Emergency Order No. 20-03.



# **PUBLIC NOTICE**

## **RFP #20-04 SELECTION COMMITTEE VIRTUAL EVALUATION MEETING**

**PLEASE BE ADVISED THAT THE SELECTION COMMITTEE FOR RFP #20-04 TREE PLANTING PROGRAM WILL HOLD A VIRTUAL EVALUATION MEETING ON WEDNESDAY, DECEMBER 16, 2020 FROM 2:00-3:00 PM VIA THE ZOOM MEETING PLATFORM.**

**Join Zoom Meeting:**

<https://zoom.us/j/98931050838?pwd=Rjk0My9WT1kxdHI2L2RyMUVPZmJaUT09>

**Meeting ID:** 989 3105 0838

**Passcode:** 541231

**One tap mobile**

+13017158592,,98931050838#,,,,,0#,,541231# US (Washington D.C)

+13126266799,,98931050838#,,,,,0#,,541231# US (Chicago)

**Dial by your location**

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

**Meeting ID:** 989 3105 0838

**Passcode:** 541231

**Find your local number:** <https://zoom.us/u/af6dSpGPz>

The session is open to the public. In accordance with the Americans with Disabilities (ADA), persons needing special accommodations to participate in these proceedings should contact the town clerk for assistance at (305) 234-4262 no later than four days prior to the meeting. This meeting will feature closed captioning.

Inquiries may be directed to the Town Clerk at (305) 234-4262, or in person at 10720 Caribbean Boulevard, Suite 105, Cutler Bay, Florida 33189.

Please be advised that two or more council members may be in attendance.

Debra E. Eastman  
Town Clerk