



**TOWN OF CUTLER BAY
REQUEST FOR PROPOSALS (RFP) No. 25-02
TREE TRIMMING AND MAINTENANCE SERVICES**

**TOWN RESPONSES TO QUESTIONS
RECEIVED PRIOR TO THE JUNE 24, 2025, 1:00 PM DEADLINE**

Question No. 1. What is the annual budget of this contract?

Answer: There is no set annual budget for this contract.

Question No. 2. How much has the Town spent on the contract on an annual basis?

Answer: In FY 2023-2024: \$36,920.00.

In FY 2022-2023: \$47,100.00.

Question No. 3. Please clarify RFP Due date since on package cover notes 7/9/2025 and on Schedule of Events 7/29/2025.?

Answer: The proposal due date is Tuesday, July 29, 2025, at 2:00 PM. An addendum has been issued.

Question No. 4. How much is the current contract awarded for?

Answer: There is no set annual budget for this contract. Work orders will be issued as needed.

Question No. 5. What is the total dollar amount spent in the last 6-months?

Answer: In the last 6 months-\$3,175.00.

Question No. 6. Is it common for the Town to request work orders for the removal of 1 tree?

Answer: Yes, it is common to receive a work order for the removal of one hazardous tree. It is also common to receive a work order for the removal of a down tree, and it can occur after hours (weekends, weeknights and holidays). The Town's Public Works Director and/or his designee is on call 24 hours a day 7 days a week. The Contractor must have an employee on call as well to respond to such an emergency.

Question No. 7. Is the contractor responsible for paying the Miami-Dade County 15% Disposal Facility Fee since the Town of Cutler Bay falls within the DFF Area?

Answer: Yes.



Question No. 8. Will the Town allow the contractor to get rate adjustments during the initial term of the contract?

Answer: No.

Question No. 9. Can you confirm how much was spent in the past year for uplifting or tree trimming under the current contract and how much was spent for removals?

Answer: During FY 2023-2024 the Town spent \$13,920.00 on uplifting and tree trimming. For the removal of trees during FY 2023-2024 the Town spent \$23,000.00.

Question No. 10. Can you confirm whether the Town normally requests bulk removals or should bidders expect to be called for one or two trees as needed?

Answer: Yes, it is common to receive a work order for the removal of one hazardous dead tree. It is also common to receive a work order for the removal of a down tree, and it can occur after hours (Weekends, Weeknights, Holidays). The Town's Public Works Director and/or his designee is on call 24 hours a day 7 days a week. The Contractor must have an employee on call as well to respond to such an Emergency. The Town may also request a bulk removal for numerous dead trees identified.

Question No. 11. Can you confirm that stump removal is required with all removals?

Answer: Yes, stump removal is required for all removals.

Question No. 12. Can you confirm that the bidder must backfill tree removal holes and install sod or other material directed by designated staff members?

Answer: Yes. Tree removal holes must be backfilled as necessary and sod installation or other material as directed by the Town.