



TOWN OF CUTLER BAY  
REQUEST FOR PROPOSALS (RFP) No. 25-02  
TREE TRIMMING AND MAINTENANCE SERVICES

**TOWN RESPONSES TO QUESTIONS**  
**RECEIVED PRIOR TO THE JUNE 24, 2025, 1:00 PM DEADLINE**

**Question No. 1. What is the annual budget of this contract?**

**Answer:** There is no set annual budget for this contract.

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**Question No. 2. How much has the Town spent on the contract on an annual basis?**

**Answer:** In FY 2023-2024: \$36,920.00.

In FY 2022-2023: \$47,100.00.

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**Question No. 3. Please clarify RFP Due date since on package cover notes 7/9/2025 and on Schedule of Events 7/29/2025.?**

**Answer:** The proposal due date is Tuesday, July 29, 2025, at 2:00 PM. An addendum has been issued.

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**Question No. 4. How much is the current contract awarded for?**

**Answer:** There is no set annual budget for this contract. Work orders will be issued as needed.

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**Question No. 5. What is the total dollar amount spent in the last 6-months?**

**Answer:** In the last 6 months-\$3,175.00.

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**Question No. 6. Is it common for the Town to request work orders for the removal of 1 tree?**

**Answer:** Yes, it is common to receive a work order for the removal of one hazardous tree. It is also common to receive a work order for the removal of a down tree, and it can occur after hours (weekends, weeknights and holidays). The Town's Public Works Director and/or his designee is on call 24 hours a day 7 days a week. The Contractor must have an employee on call as well to respond to such an emergency.

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**Question No. 7. Is the contractor responsible for paying the Miami-Dade County 15% Disposal Facility Fee since the Town of Cutler Bay falls within the DFF Area?**

**Answer:** Yes.



**Question No. 8. Will the Town allow the contractor to get rate adjustments during the initial term of the contract?**

**Answer:** No.

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**Question No. 9. Can you confirm how much was spent in the past year for uplifting or tree trimming under the current contract and how much was spent for removals?**

**Answer:** During FY 2023-2024 the Town spent \$13,920.00 on uplifting and tree trimming. For the removal of trees during FY 2023-2024 the Town spent \$23,000.00.

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**Question No. 10. Can you confirm whether the Town normally requests bulk removals or should bidders expect to be called for one or two trees as needed?**

**Answer:** Yes, it is common to receive a work order for the removal of one hazardous dead tree. It is also common to receive a work order for the removal of a down tree, and it can occur after hours (Weekends, Weeknights, Holidays). The Town's Public Works Director and/or his designee is on call 24 hours a day 7 days a week. The Contractor must have an employee on call as well to respond to such an Emergency. The Town may also request a bulk removal for numerous dead trees identified.

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**Question No. 11. Can you confirm that stump removal is required with all removals?**

**Answer:** Yes, stump removal is required for all removals.

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**Question No. 12. Can you confirm that the bidder must backfill tree removal holes and install sod or other material directed by designated staff members?**

**Answer:** Yes. Tree removal holes must be backfilled as necessary and sod installation or other material as directed by the Town.