RESOLUTION NO. 25-71

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING THE FINAL OPERATING AND CAPITAL OUTLAY BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; AUTHORIZING THE TOWN MANAGER TO MAKE EXPENDITURES CONSISTENT THEREWITH AND AUTHORIZING THE TOWN MANAGER TO MAKE CERTAIN BUDGET AMENDMENTS WITHIN A DEPARTMENT PROVIDED THAT THE TOTAL OF THE APPROPRIATIONS IS NOT CHANGED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager presented to the Town Council of the Town of Cutler Bay ("Town") the Proposed Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2025; and

WHEREAS, on July 16, 2025, the Town Council of the Town adopted Resolution No. 25-54 determining the proposed millage rate for the Fiscal Year commencing October 1, 2025, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 11, 2025, at 6:00 PM; and

WHEREAS, the Town Council also held three (3) Budget Workshops on June 18, 2025, July 30, 2025, and August 28, 2025, to discuss the Town Manager's Proposed Operating and Capital Outlay Budget for Fiscal Year commencing October 1, 2025; and

WHEREAS, the Property Appraiser properly noticed the first public hearing scheduled for September 11, 2025, at 6:00 PM in the Cutler Bay Council Chambers, 10720 Caribbean Blvd, Cutler Bay, Florida, as required by Chapter 200 of the Florida Statutes; and

WHEREAS, the Second Public Hearing scheduled for September 25, 2025, at 6:00 PM as required by Chapter 200 of the Florida Statutes, was advertised in *The Miami Herald* Local Section on Sunday, September 21, 2025; and

WHEREAS, the Town Council had an opportunity to amend the Town Manager's Proposed and Tentative Budgets as it deemed appropriate, considered the comments of the public regarding the Proposed and Final Budgets, and complied with the requirements of Florida Statutes; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

Section 2. **Adoption of Final Budget.** That the Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2025, through September 30, 2026, attached as Exhibit "A", as presented by the Town Manager, and amended by the Town Council, with total expenditures in the amount of **$146,841,231.00,** be and is hereby adopted as provided by Section 200.065 of the Florida Statutes. The Town Manager is authorized to expend funds appropriated in the Town Budget in accordance with the Town Charter and applicable law. Pending receipt of adequate ad valorem tax or other revenue collections, the Town Manager is hereby authorized to expend necessary funds from the Contingency Account or other available Town funds to meet the obligations and requirements of the Town and to charge the appropriate line item of the budget for such purpose once adequate ad valorem tax or other revenues are received. The Town Manager as the designated budget officer of the Town may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed. This is the Final Public Hearing to adopt the budget for the Fiscal Year commencing October 1, 2025, through September 30, 2026.

Section 3. **Expenditure of Funds.** The Town Manager or his designee is authorized to expend or contract for expenditure such funds as are necessary for the operation of the Town government in accordance with the budget. The Town Manager may transfer any unencumbered line-item allocation of funds, or any portion thereof, to another line-item classification within the same department.

Section 4. **Amendments.** Upon the passage and adoption of the budget, if the Town Council determines that a department, category or line item will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the budget via Resolution, so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2025-2026.

Section 5. **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED on this 25th day of September 2025 at 6:24 PM

TIM MEERBOTT
Mayor

Attested and Rendered September 25, 2025:

MAURICIO MELINU, CMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: Councilmember Duncan
Seconded By: Councilmember Lord

FINAL VOTE AT ADOPTION:

Mayor Tim Meerbott	YES
Vice Mayor Michael P. Callahan	YES
Councilmember Robert "BJ" Duncan	YES
Councilmember Suzy Lord	YES
Councilmember Richard M. Ramirez	YES

STATE OF FLORIDA
COUNTY OF MIAMI-DADE
I, Mauricio Melinu, Town Clerk of the Town of Cutler Bay, Florida, hereby certify that the attached is a true and correct copy of Resolution 25-71 as shown in the records of the Town on file in the office of the Town Clerk.

Witness my hand and corporate seal of the Town of Cutler Bay, FL, this 25th day of September, 2025.

GENERAL FUND

		ADOPTED 2.8332 mill rate FY 25/26
REVENUES and INFLOWS:		
General Revenues:		
Ad Valorem	$	11,612,528
Utility Taxes		4,300,000
Local Gov't Half-Cent Sales Tax		4,406,497
Communications Services Tax		980,000
Revenue Sharing		1,367,632
Electrical Franchise Fees		2,900,000
Solid Waste Franchise Fees		320,000
Licenses and Registrations		185,000
1st Local Option Gas Tax		575,000
Building Permits		1,600,000
Zoning Fees		120,000
Code Compliance Fines		100,000
Other Building and Zoning		100,000
Parks Fees		200,000
Judgements and Fines		60,000
Misc Revenues		336,000
Grants		50,000
Investment Income		500,000
Sub-total		29,712,657
Transfer In from Special Revenues		209,000
Balances brought forward		23,923,547
Proceeds from land sale (EEL)		1,750,000
Proceeds from issuance of debt		-
Total Revenues and Inflows	$	55,595,204
EXPENDITURES, OUTFLOWS AND FUND BALANCES:		
Expenditures and Outflows:		
Mayor & Council	$	234,150
Town Clerk		631,203
General Government		5,549,262
Finance		633,080
Town Attorney		500,000
Community Development		2,370,439
Public Works		1,346,153
Law Enforcement		13,160,859
Parks		5,965,991
Transfer Out to Capital Projects		884,234
Transfer Out to Special Revenue		228,116
Transfer Out to Stormwater		-
Total Expenditures and Outflows		31,503,487
FUND BALANCES:		
Fund Balance - Nonspendable		250,000
Fund Balance - Restricted:		
Public safety		100,000
Community development		300,000
Fund Balance - Assigned		-
Fund Balance - Unassigned:		
Contingencies and Emergencies		22,441,717
Grant Match Reserves		500,000
Insurance contingencies		500,000
Total Fund Balances		24,091,717
Total Expenditures, Outflows and Fund Balances	$	55,595,204

MAYOR & COUNCIL

Category	ADOPTED FY 25/26
Executive Salaries	$ 65,638
Payroll Taxes	6,114
Retirement Contributions	39,383
Life and Health Insurance	62,400
Travel & Per Diem	19,885
Communications & Freight	7,080
Other Current Charges	10,000
Operating Supplies	5,000
Dues, Subscriptions, Memberships	18,650
Capital Outlay	-
	$ 234,150

TOWN CLERK

Category	ADOPTED FY 25/26
Salaries	$ 316,790
Payroll Taxes	24,344
Retirement Contributions	83,209
Life and Health Insurance	46,800
Other Contractual Services	825
Travel & Per Diem	8,200
Communications & Freight	3,440
Rentals & Leases	-
Repairs & Maintenance	42,105
Printing & Binding	5,700
Other Current Charges	90,710
Operating Supplies	4,000
Dues, Subscriptions, Memberships	5,080
Capital Outlay	-
	$ 631,203

GENERAL GOVERNMENT

Category	ADOPTED FY 25/26
Salaries	$ 936,481
Payroll Taxes	72,375
Retirement Contributions	268,964
Life and Health Insurance	109,200
Professional Services	216,000
Other Contractual Services	452,174
Other Contractual Services - Brownfield	50,000
Other Contractual Services - GOB	-
Travel & Per Diem	15,450
Communications & Freight	110,430
Utilities	5,000
Rentals & Leases	28,600
Insurance	687,000
Repairs & Maintenance	80,017
Printing & Binding	14,500
Promotional	10,000
Other Current Charges	36,500
Office Supplies	10,000
Operating Supplies	20,900
Dues, Subscriptions, Memberships	68,651
Land Acquisition	-
Capital Outlay	-
Debt Service - Principal	1,156,778
Debt Service - Interest	1,071,392
	$ 5,420,412

QNIP

PART OF GENERAL GOVT

Category	ADOPTED FY 25/26
QNIP Debt Service	$ 128,850

FINANCE

Category	ADOPTED FY 25/26
Salaries	$ 392,323
Payroll Taxes	30,013
Retirement Contributions	76,644
Life and Health Insurance	64,800
Accounting and Auditing	55,000
Other Contractual Services	9,000
Travel & Per Diem	1,200
Repairs & Maintenance	-
Other Current Charges	600
Dues, Subscriptions, Memberships	3,500
Accounting Software	-
	$ 633,080

TOWN ATTORNEY

Category	ADOPTED FY 25/26
Professional Services	$ 450,000
Litigation Services	50,000
	$ 500,000

COMMUNITY DEVELOPMENT

Category		ADOPTED FY 25/26
Salaries	$	1,535,582
Payroll Taxes		117,472
Retirement Contributions		316,885
Life and Health Insurance		204,000
Professional Services		15,000
Court Reporter Service		800
Other Contractual Services		142,500
Travel & Per Diem		6,500
Communications & Freight		2,000
Rentals & Leases		-
Repairs & Maintenance		5,200
Printing & Binding		2,000
Other Current Charges		1,000
Office Supplies		5,000
Operating Supplies		4,000
Dues, Subscriptions, Memberships		12,500
Capital Outlay		-
	$	2,370,439

PUBLIC WORKS

Category	ADOPTED FY 25/26
Salaries	$ 250,535
Payroll Taxes	19,166
Retirement Contributions	67,602
Life and Health Insurance	40,560
Professional Services	15,000
Other Contractual Services	754,500
Travel & Per Diem	3,700
Communications & Freight	700
Rentals & Leases	1,000
Repairs & Maintenance	6,000
Printing & Binding	1,500
Other Current Charges	500
Office Supplies	2,750
Operating Supplies	19,500
Operating Supplies - Fuel	30,000
Dues, Subscriptions, Memberships	2,000
Capital Outlay	-
Debt Service - Principal	120,760
Debt Service - Interest	10,380
	$ 1,346,153

TOWN SHERIFF'S OFFICE

Category	ADOPTED FY 25/26
Salaries	$ -
Payroll Taxes	-
Retirement Contributions	-
Life and Health Insurance	-
Professional Services	13,123,859
Repairs & Maintenance	4,000
Printing & Binding	5,000
Other Current Charges	1,000
Office Supplies	12,000
Operating Supplies	15,000
Capital Outlay	-
	$ 13,160,859

PARKS & RECREATION

Category	ADOPTED FY 25/26
Salaries	$ 1,583,179
Payroll Taxes	121,113
Retirement Contributions	286,399
Life and Health Insurance	192,000
Professional Fees	-
Other Contractual Services	938,100
Contractual Services - Aging Grant	50,000
Contractual Services - ARPA Grant	-
Contractual Services - Brownfield	2,000,000
Travel & Per Diem	7,000
Communications & Freight	500
Utilities	308,500
Rentals & Leases	9,700
Repairs & Maintenance	142,500
Other Current Charges	500
Office Supplies	4,000
Operating Supplies	107,500
Operating Supplies - Aging Grant	-
Operating Supplies - ARPA Grant	-
Dues, Subscriptions, Memberships	15,000
Capital Outlay	200,000
	$ 5,965,991

SPECIAL REVENUE FUND

	ADOPTED FY 25/26
REVENUES:	
2nd Local Option Gas Tax	$ 205,000
Shared Revenues	-
Parks Impact Fees	300,000
Police Impact Fees	20,000
Road Impact Fees	55,000
Public Bldgs Impact Fees	35,000
Fire/Rescue Impact Fees	-
Forfeitures	-
Interest	20,000
Carryover	686,397
	$ 1,321,397
EXPENDITURES:	
Reserves - Special Revenue Fund:	
Police	$ 126,255
Parks	417,338
Roads	194,072
Public Works	73,066
Public Bldgs	301,666
Fire/Rescue	-
Miscellaneous Expenses	
Transfer to General Fund:	
Public Works (local option gas taxes)	209,000
Park Impact fees	-
	$ 1,321,397

SPECIAL REVENUE PROJECTS

	ADOPTED FY 25/26
Children's Trust Fund	
Revenues:	
After School/STEM Program Grant	$ 228,000
Expenditures:	
Children's Trust Program Costs	$ 228,000
Environmental Fund	
Revenues:	
State Grant	$ 210,000
Transfer (General Fund)	207,475
	$ 417,475
Expenditures:	
Contractual Services	$ 417,475
CITT Fund	
Revenues:	
CITT Surtax	$ 2,900,000
Interest	70,000
Grants	-
Carryover	7,005,624
	$ 9,975,624
Expenditures:	
Salaries and benefits	$ 28,390
Professional fees	10,000
Administrative fee	145,000
Transportation:	
Resurfacing	-
Other	-
Intersection Improvements (SW 92 Ave & SW 215 St)	25,000
Intersection Improvements (SW 187 Ter)	60,514
Traffic Calming Projects	-
Transit:	
Circulator Bus	328,400
Bus Shelter Design	-
Bus Shelter Construction	-
MPO Transit Corridor Study	50,400
Transfer out	4,524,538
Carryover	4,803,382
	$ 9,975,624
Transit Fund	
Revenues:	
FDOT SMART Demo State Grant	$ 200,000
Transfer (**PTP funds**)	200,000
	$ 400,000
Expenditures:	
Contractual Services	$ 400,000
	$ 400,000
Franjo Road JPA Fund	
Revenues:	
Local Grant - Miami Dade County	$ 3,115,484
Transfer (**ARPA funds**)	2,605,982
Transfer (**PTP funds**)	4,270,650
	$ 9,992,116
Expenditures:	
Design Phase Costs	$ -
Construction	9,992,116
	$ 9,992,116
Transportation Fund	
Roundabout (SW 200 St & SW 103 Ave):	
Revenues:	
Transfer (**PTP funds**)	$ -
Grant	-
	$ -
Expenditures:	
Contractual Services	$ -
Saga Bay Sidewalk and On-Street Parking:	
Revenues:	
Transfer (**PTP funds**)	$ 35,518
Grant	-
	$ 35,518
Expenditures:	
Contractual Services	$ 35,518
ARPA Fund	
Revenues:	
Federal Grant	$ 5,900,892
Interest	200,000
Carryover	1,170,291
	$ 7,271,183
Expenditures:	
Transfers Out	$ 5,900,892
Carryover	1,370,291
	$ 7,271,183
Lighting Fund	
Revenues:	
Grant	$ 76,430
Transfer (ARPA funds)	-
Transfer (General Fund)	20,641
	$ 97,071
Expenditures:	
Design Phase Costs	$ 20,641
Construction	76,430
	$ 97,071

CAPITAL PROJECTS FUND - MUNICIPAL COMPLEX

	ADOPTED FY 25/26
Revenues:	
Proceeds from GO Bond debt issuance	$ 37,000,000
Interest income	300,000
Transfer In from General Fund	884,234
Transfer In from ARPA Fund	-
Carryover	(3,496,254)
	$ 34,687,980
Expenditures:	
Professional fees	$ 500,000
Contractual Services	12,000,000
Carryover	22,187,980
	$ 34,687,980

STORMWATER UTILITY FUND

	ADOPTED FY 25/26
Net Position, Beginning	$ 18,722,871
Revenues:	
Stormwater Billings	2,090,000
Interest and other	-
Grants	2,693,512
Transfer in	3,313,280
Total Revenues and Transfers In	8,096,792
Expenses:	
Salaries and benefits	479,434
Operating expenses	1,808,507
Capital outlay	-
Debt service	30,095
Total Expenses	2,318,036
Net Position, Ending	$ 24,501,627

STORMWATER UTILITY

Category	ADOPTED FY 25/26
Salaries	$ 335,313
Payroll Taxes	25,652
Retirement Contributions	68,547
Life and Health Insurance	49,920
Professional Services	546,887
Prof Services - S/W Master Plan	-
Prof Services - LBTB area	-
Prof Services - Bel-Aire area	-
Prof Services - Saga bay area	-
Prof Services - Cutler Ridge Pines	-
Prof Services - SW207 St & SW 85 Ave	-
Other Contractual Services	763,870
Contractual Services - LBTB area	-
Contractual Services - Bel-Aire area	-
Contractual Services - Saga Bay area	-
Contract. Services - SW87/SW184	-
Contract. Services - Canal Bank	57,000
Contractual Services - SW82 Ave	-
Contractual Services - Cutler Ridge Pines	-
Contractual Services - 53 Acre Wetlands	36,000
Travel & Per Diem	5,300
Freight & Communications	14,000
Rentals & Leases	-
Repairs & Maintenance	750
Printing & Binding	20,000
Office Supplies	2,000
Operating Supplies	4,000
Operating Supplies - Fuel	2,200
Dues, Subscriptions, Memberships	6,500
Depreciation	350,000
Capital Outlay	-
Debt Service - Principal	-
Debt Service - Interest	30,095
Other Debt Service	-
	$ 2,318,034