

RESOLUTION NO. 24-69

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING THE FINAL OPERATING AND CAPITAL OUTLAY BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024, THROUGH SEPTEMBER 30, 2025, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; AUTHORIZING THE TOWN MANAGER TO MAKE EXPENDITURES CONSISTENT THEREWITH AND AUTHORIZING THE TOWN MANAGER TO MAKE CERTAIN BUDGET AMENDMENTS WITHIN A DEPARTMENT PROVIDED THAT THE TOTAL OF THE APPROPRIATIONS IS NOT CHANGED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager presented to the Town Council of the Town of Cutler Bay (“Town”) the Proposed Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2024; and

WHEREAS, on July 17, 2024, the Town Council of the Town adopted Resolution No. 24-53 determining the proposed millage rate for the Fiscal Year commencing October 1, 2024, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 10, 2024, at 6:00 PM; and

WHEREAS, the Town Council also held three (3) Budget Workshops on July 31, 2024, August 19, 2024, and August 29, 2024, to discuss the Town Manager’s Proposed Operating and Capital Outlay Budget for Fiscal Year commencing October 1, 2024; and

WHEREAS, the Property Appraiser properly noticed the first public hearing scheduled for September 10, 2024, at 6:00 PM in the Cutler Bay Council Chambers, 10720 Caribbean Blvd, Cutler Bay, Florida, as required by Chapter 200 of the Florida Statutes; and

WHEREAS, the Second Public Hearing scheduled for September 24, 2024, 6:00 PM as required by Chapter 200 of the Florida Statutes, was advertised in *The Miami Herald* Local Section on Sunday, September 22, 2024; and

WHEREAS, the Town Council had an opportunity to amend the Town Manager’s Proposed and Tentative Budgets as it deemed appropriate, considered the comments of the public regarding the Proposed and Final Budgets, and complied with the requirements of Florida Statutes; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Adoption of Final Budget. That the Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2024, through September 30, 2025, attached as Exhibit "A", as presented by the Town Manager, and amended by the Town Council, with total expenditures in the amount of **\$117,003,701.00**, be and is hereby adopted as provided by Section 200.065 of the Florida Statutes. The Town Manager is authorized to expend funds appropriated in the Town Budget in accordance with the Town Charter and applicable law. Pending receipt of adequate ad valorem tax or other revenue collections, the Town Manager is hereby authorized to expend necessary funds from the Contingency Account or other available Town funds to meet the obligations and requirements of the Town and to charge the appropriate line item of the budget for such purpose once adequate ad valorem tax or other revenues are received. The Town Manager as the designated budget officer of the Town may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed. This is the Final Public Hearing to adopt the budget for the Fiscal Year commencing October 1, 2024, through September 30, 2025.

Section 3. Expenditure of Funds. The Town Manager or his designee is authorized to expend or contract for expenditure such funds as are necessary for the operation of the Town government in accordance with the budget. The Town Manager may transfer any unencumbered line-item allocation of funds, or any portion thereof, to another line-item classification within the same department.

Section 4. Amendments. Upon the passage and adoption of the budget, if the Town Council determines that a department, category or line item will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the budget via Resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2024-2025.

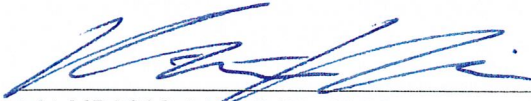
Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED on this 24th day of September 2024 at 7:08 PM

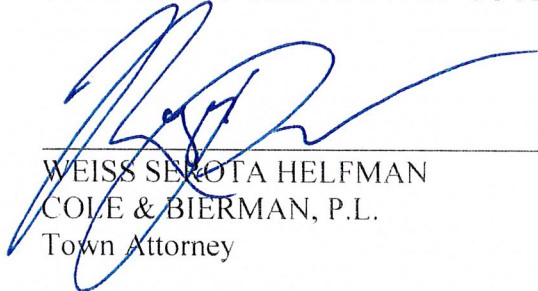


TIM MEERBOTT
Mayor

Attested and Rendered September 24, 2024:


MAURICIO MELINU, CMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:


WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: Vice Mayor Callahan
Seconded By: Councilmember Lord

FINAL VOTE AT ADOPTION:

| | |
|----------------------------------|-----|
| Mayor Tim Meerbott | YES |
| Vice Mayor Michael P. Callahan | YES |
| Councilmember Robert "BJ" Duncan | YES |
| Councilmember Suzy Lord | YES |
| Councilmember Richard M. Ramirez | YES |



STATE OF FLORIDA
COUNTY OF MIAMI-DADE

I, Mauricio Melinu, Town Clerk
of the Town of Cutler Bay, Florida, hereby
certify that the attached is a true and correct
copy of Resolution 24-69 as
shown in the records of the Town on file in
the office of the Town Clerk.

Witness my hand and corporate seal of the
Town of Cutler Bay, FL, this 24th
day of September, 2024.



GENERAL FUND

ADOPTED
2.8332 mill rate
FY 24/25

REVENUES and INFLOWS:

General Revenues:

| | |
|--|-----------------------------|
| Ad Valorem | \$ 10,847,945 |
| Utility Taxes | 4,000,000 |
| Local Gov't Half-Cent Sales Tax | 4,409,399 |
| Communications Services Tax | 973,140 |
| Revenue Sharing | 1,379,555 |
| Electrical Franchise Fees | 2,950,000 |
| Solid Waste Franchise Fees | 250,000 |
| Licenses and Registrations | 185,000 |
| 1st Local Option Gas Tax | 550,000 |
| Building Permits | 3,500,000 |
| Zoning Fees | 100,000 |
| Code Compliance Fines | 100,000 |
| Other Building and Zoning | 100,000 |
| Parks Fees | 150,000 |
| Judgements and Fines | 45,000 |
| Misc Revenues | 331,000 |
| Grants | 35,000 |
| Investment Income | 500,000 |
| Sub-total | <u>30,406,039</u> |
| Transfer In from Special Revenues | 200,000 |
| Balances brought forward | 28,069,224 |
| Issuance of leases - right of use | - |
| Proceeds from issuance of debt | - |
| <i>Total Revenues and Inflows</i> | <u><u>\$ 58,675,263</u></u> |

EXPENDITURES, OUTFLOWS AND FUND BALANCES:

Expenditures and Outflows:

| | |
|---|--------------------------|
| Mayor & Council | \$ 230,035 |
| Town Clerk | 616,885 |
| General Government | 6,158,669 |
| Finance | 661,823 |
| Town Attorney | 500,000 |
| Community Development | 2,332,366 |
| Public Works | 1,335,819 |
| Law Enforcement | 12,394,335 |
| Parks | 3,505,081 |
| Transfer Out to Capital Projects | - |
| Transfer Out to Special Revenue | 250,000 |
| Transfer Out to Stormwater | - |
| <i>Total Expenditures and Outflows</i> | <u><u>27,985,013</u></u> |

FUND BALANCES:

| | |
|--|-----------------------------|
| Fund Balance - Nonspendable | 500,000 |
| Fund Balance - Restricted: | |
| <i>Public safety</i> | 100,000 |
| <i>Community development</i> | 2,400,000 |
| Fund Balance - Assigned | - |
| Fund Balance - Unassigned: | |
| <i>Contingencies and Emergencies</i> | 26,690,250 |
| <i>Grant Match Reserves</i> | 500,000 |
| <i>Insurance contingencies</i> | 500,000 |
| <i>Total Fund Balances</i> | <u><u>30,690,250</u></u> |
| <i>Total Expenditures, Outflows and Fund Balances</i> | <u><u>\$ 58,675,263</u></u> |

MAYOR & COUNCIL

| Category | ADOPTED FY 24/25 |
|----------------------------------|---------------------|
| Executive Salaries | \$ 63,333 |
| Payroll Taxes | 5,937 |
| Retirement Contributions | 38,000 |
| Life and Health Insurance | 62,400 |
| Travel & Per Diem | 19,885 |
| Communications & Freight | 7,080 |
| Other Current Charges | 10,000 |
| Operating Supplies | 5,000 |
| Dues, Subscriptions, Memberships | 18,400 |
| | <u>\$ 230,035</u> |

TOWN CLERK

| Category | ADOPTED FY 24/25 |
|----------------------------------|---------------------|
| Salaries | \$ 293,827 |
| Payroll Taxes | 22,587 |
| Retirement Contributions | 77,251 |
| Life and Health Insurance | 46,800 |
| Other Contractual Services | 18,825 |
| Travel & Per Diem | 8,200 |
| Communications & Freight | 3,440 |
| Rentals & Leases | - |
| Repairs & Maintenance | 41,280 |
| Printing & Binding | 5,700 |
| Other Current Charges | 90,000 |
| Operating Supplies | 4,000 |
| Dues, Subscriptions, Memberships | 4,975 |
| Capital Outlay | - |
| | <u>\$ 616,885</u> |

GENERAL GOVERNMENT

| Category | ADOPTED FY 24/25 |
|---|---------------------|
| Salaries | \$ 885,147 |
| Payroll Taxes | 68,448 |
| Retirement Contributions | 255,387 |
| Life and Health Insurance | 109,200 |
| Professional Services | 191,000 |
| Other Contractual Services | 424,623 |
| Other Contractual Services - Brownfield | 135,500 |
| Other Contractual Services - GOB | 1,019,850 |
| Travel & Per Diem | 14,200 |
| Communications & Freight | 110,814 |
| Utilities | 5,000 |
| Rentals & Leases | 21,100 |
| Insurance | 671,200 |
| Repairs & Maintenance | 74,293 |
| Printing & Binding | 14,500 |
| Promotional | 10,000 |
| Other Current Charges | 37,500 |
| Office Supplies | 10,000 |
| Operating Supplies | 7,000 |
| Dues, Subscriptions, Memberships | 58,092 |
| Capital Outlay | - |
| Debt Service - Principal | 1,129,190 |
| Debt Service - Interest | 778,125 |
| | <u>\$ 6,030,169</u> |

QNIP

PART OF GENERAL GOVT

| Category | ADOPTED FY 24/25 |
|-------------------|---------------------|
| QNIP Debt Service | <u>\$ 128,500</u> |

FINANCE

| Category | ADOPTED FY 24/25 |
|----------------------------------|---------------------|
| Salaries | \$ 375,918 |
| Payroll Taxes | 28,758 |
| Retirement Contributions | 74,247 |
| Life and Health Insurance | 64,800 |
| Accounting and Auditing | 41,000 |
| Other Contractual Services | 7,000 |
| Travel & Per Diem | 1,200 |
| Repairs & Maintenance | 65,000 |
| Other Current Charges | 600 |
| Dues, Subscriptions, Memberships | 3,300 |
| Accounting Software | - |
| | <u>\$ 661,823</u> |

TOWN ATTORNEY

| Category | ADOPTED FY 24/25 |
|-----------------------|---------------------|
| Professional Services | \$ 450,000 |
| Litigation Services | 50,000 |
| | <u>\$ 500,000</u> |

COMMUNITY DEVELOPMENT

| Category | ADOPTED FY 24/25 |
|----------------------------------|---------------------|
| Salaries | \$ 985,977 |
| Payroll Taxes | 75,427 |
| Retirement Contributions | 194,762 |
| Life and Health Insurance | 145,200 |
| Professional Services | 50,000 |
| Court Reporter Service | 800 |
| Other Contractual Services | 842,500 |
| Travel & Per Diem | 6,500 |
| Communications & Freight | 2,000 |
| Rentals & Leases | - |
| Repairs & Maintenance | 5,200 |
| Printing & Binding | 2,000 |
| Other Current Charges | 1,000 |
| Office Supplies | 5,000 |
| Operating Supplies | 3,500 |
| Dues, Subscriptions, Memberships | 12,500 |
| Capital Outlay | - |
| | <u>\$ 2,332,366</u> |

PUBLIC WORKS

| Category | ADOPTED FY 24/25 |
|----------------------------------|---------------------|
| Salaries | \$ 254,495 |
| Payroll Taxes | 19,469 |
| Retirement Contributions | 68,020 |
| Life and Health Insurance | 40,560 |
| Professional Services | 15,000 |
| Other Contractual Services | 737,500 |
| Travel & Per Diem | 3,700 |
| Communications & Freight | 700 |
| Rentals & Leases | 1,000 |
| Repairs & Maintenance | 6,000 |
| Printing & Binding | 1,500 |
| Other Current Charges | 500 |
| Office Supplies | 2,750 |
| Operating Supplies | 19,500 |
| Operating Supplies - Fuel | 32,000 |
| Dues, Subscriptions, Memberships | 2,000 |
| Capital Outlay | - |
| Debt Service - Principal | 116,030 |
| Debt Service - Interest | 15,095 |
| | <u>\$ 1,335,819</u> |

POLICE

| Category | ADOPTED FY 24/25 |
|---------------------------|----------------------------|
| Salaries | \$ - |
| Payroll Taxes | - |
| Retirement Contributions | - |
| Life and Health Insurance | - |
| Professional Services | 12,357,335 |
| Repairs & Maintenance | 4,000 |
| Printing & Binding | 5,000 |
| Other Current Charges | 1,000 |
| Office Supplies | 12,000 |
| Operating Supplies | 15,000 |
| Capital Outlay | - |
| | <hr/> <u>\$ 12,394,335</u> |

PARKS & RECREATION

| Category | ADOPTED FY 24/25 |
|------------------------------------|---------------------|
| Salaries | \$ 1,510,621 |
| Payroll Taxes | 115,562 |
| Retirement Contributions | 272,248 |
| Life and Health Insurance | 189,600 |
| Professional Fees | - |
| Other Contractual Services | 822,200 |
| Contractual Services - Aging Grant | - |
| Contractual Services - ARPA Grant | - |
| Travel & Per Diem | 6,000 |
| Communications & Freight | 1,000 |
| Utilities | 274,400 |
| Rentals & Leases | 9,000 |
| Repairs & Maintenance | 130,950 |
| Other Current Charges | 500 |
| Office Supplies | 4,000 |
| Operating Supplies | 79,000 |
| Operating Supplies - Aging Grant | - |
| Operating Supplies - ARPA Grant | - |
| Dues, Subscriptions, Memberships | 15,000 |
| Capital Outlay | 75,000 |
| | <hr/> |
| | \$ 3,505,081 |

SPECIAL REVENUE FUND

ADOPTED
FY 24/25

REVENUES:

| | | |
|--------------------------|----|------------------|
| 2nd Local Option Gas Tax | \$ | 205,000 |
| Shared Revenues | | - |
| Parks Impact Fees | | 25,000 |
| Police Impact Fees | | 1,000 |
| Road Impact Fees | | 10,000 |
| Public Bldgs Impact Fees | | 10,000 |
| Fire/Rescue Impact Fees | | - |
| Forfeitures | | - |
| Interest | | 20,000 |
| Carryover | | 1,630,028 |
| | | <u>1,901,028</u> |
| | \$ | <u>1,901,028</u> |

EXPENDITURES:

| | | |
|---|----|------------------|
| Reserves - Special Revenue Fund: | | |
| Police | \$ | 99,369 |
| Parks | | 969,147 |
| Roads | | 137,910 |
| Public Works | | 233,764 |
| Public Bldgs | | 260,838 |
| Fire/Rescue | | - |
| Miscellaneous Expenses | | |
| Transfer to <u>General Fund</u> : | | |
| Public Works (local option gas taxes) | | 200,000 |
| Park Impact fees | | |
| Transfer to <u>Special Revenue Projects</u> : | | |
| Roads (impact fees) | | - |
| Transfer to <u>Capital Projects</u> : | | |
| Parks (from impact fees) | | - |
| | | <u>1,901,028</u> |
| | \$ | <u>1,901,028</u> |

SPECIAL REVENUE PROJECTSADOPTED
FY 24/25**Children's Trust Fund****Revenues:**

After School Program Grant \$ 228,000

Expenditures:

Children's Trust Program Costs \$ 228,000

Environmental Fund**Revenues:**State Grant \$ 250,000
Transfer (General Fund) 250,000
\$ 500,000**Expenditures:**

Contractual Services \$ 500,000

CITT Fund**Revenues:**CITT Surtax \$ 2,900,000
Interest 70,000
Grants -
Carryover 6,321,539
\$ 9,291,539**Expenditures:**Salaries and benefits \$ 29,426
Professional fees 10,000
Administrative fee 145,000
Transportation:
Resurfacing -
Intersection Improvements (SW 92 Ave & SW 215 St) 25,000
Traffic Calming Projects 85,800
Transit:
Circulator Bus 328,400
Bus Shelter Design -
Bus Shelter Construction -
MPO Transit Corridor Study 50,400
Transfer out 5,395,550
Carryover 3,221,963
\$ 9,291,539**Transit Fund****Revenues:**FDOT SMART Demo State Grant \$ 75,000
Transfer (PTP funds) 300,000
\$ 375,000**Expenditures:**Contractual Services \$ 375,000
\$ 375,000**Franjo Road JPA Fund****Revenues:**Local Grant - Miami Dade County \$ 4,196,000
Transfer (PTP funds) 4,345,000
\$ 8,541,000**Expenditures:**Design Phase Costs \$ -
Construction 8,541,000
\$ 8,541,000**Transportation Fund****Roundabout (SW 200 St & SW 103 Ave):****Revenues:**Transfer (PTP funds) \$ 316,050
Grant 362,500
\$ 678,550**Expenditures:**

Contractual Services \$ 678,550

ARPA Fund**Revenues:**Federal Grant \$ 5,973,341
Interest 350,000
Carryover 863,170
\$ 7,186,511**Expenditures:**Transfers Out \$ 5,973,341
Carryover 1,213,170
\$ 7,186,511

STORMWATER UTILITY FUND

| | ADOPTED FY 24/25 |
|---------------------------------|---------------------|
| Net Position, Beginning | \$ 15,621,136 |
| Revenues: | |
| Stormwater Billings | 1,900,000 |
| Interest and other | - |
| Grants | 5,697,833 |
| Transfer in | 6,407,841 |
| Total Revenues and Transfers In | 14,005,674 |
| Expenses: | |
| Salaries and benefits | 449,776 |
| Operating expenses | 2,281,877 |
| Capital outlay | - |
| Debt service | 37,185 |
| Total Expenses | 2,768,838 |
| Net Position, Ending | \$ 26,857,972 |

STORMWATER UTILITY

| Category | ADOPTED FY 24/25 |
|--|---------------------|
| Salaries | \$ 311,615 |
| Payroll Taxes | 23,839 |
| Retirement Contributions | 64,401 |
| Life and Health Insurance | 49,920 |
| Professional Services | 1,078,304 |
| Prof Services - S/W Master Plan | - |
| Prof Services - LBTB area | - |
| Prof Services - Bel-Aire area | - |
| Prof Services - Saga bay area | - |
| Prof Services - Cutler Ridge Pines | - |
| Prof Services - SW207 St & SW 85 Ave | - |
| Other Contractual Services | 705,923 |
| Contractual Services - LBTB area | - |
| Contractual Services - Bel-Aire area | - |
| Contractual Services - Saga Bay area | - |
| Contract. Services - SW87/SW184 | - |
| Contract. Services - Canal Bank | 72,200 |
| Contractual Services - SW82 Ave | - |
| Contractual Services - Cutler Ridge Pines | - |
| Contractual Services - 53 Acre Wetlands | 70,300 |
| Contractual Services - Buffer land Restoration | - |
| Travel & Per Diem | 5,300 |
| Freight & Communications | 14,000 |
| Rentals & Leases | - |
| Repairs & Maintenance | 750 |
| Printing & Binding | 20,000 |
| Office Supplies | 2,000 |
| Operating Supplies | 4,000 |
| Operating Supplies - Fuel | 2,600 |
| Dues, Subscriptions, Memberships | 6,500 |
| Depreciation | 300,000 |
| Capital Outlay | - |
| Debt Service - Principal | - |
| Debt Service - Interest | 37,185 |
| Other Debt Service | - |
| | \$ 2,768,838 |