

RESOLUTION NO. 23-92

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING THE FINAL OPERATING AND CAPITAL OUTLAY BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2024, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; AUTHORIZING THE TOWN MANAGER TO MAKE EXPENDITURES CONSISTENT THEREWITH AND AUTHORIZING THE TOWN MANAGER TO MAKE CERTAIN BUDGET AMENDMENTS WITHIN A DEPARTMENT PROVIDED THAT THE TOTAL OF THE APPROPRIATIONS IS NOT CHANGED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager presented to the Town Council of the Town of Cutler Bay (“Town”) the Proposed Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2023; and

WHEREAS, on July 19, 2023, the Town Council of the Town adopted Resolution No. 23-72 determining the proposed millage rate for the Fiscal Year commencing October 1, 2023, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 12, 2023, at 6:00 PM; and

WHEREAS, the Town Council also held three (3) Budget Workshops on June 28, 2023, July 27, 2023, and August 23, 2023, to discuss the Town Manager’s Proposed Operating and Capital Outlay Budget for Fiscal Year commencing October 1, 2023; and

WHEREAS, the Property Appraiser properly noticed the first public hearing scheduled for September 12, 2023, at 6:00 PM in the Cutler Bay Council Chambers, 10720 Caribbean Blvd, Cutler Bay, Florida, as required by Chapter 200 of the Florida Statutes; and

WHEREAS, the Second Public Hearing scheduled for September 26, 2023, 6:00 PM as required by Chapter 200 of the Florida Statutes, was advertised in *The Miami Herald* Local Section on Sunday, September 24, 2023; and

WHEREAS, the Town Council had an opportunity to amend the Town Manager’s Proposed and Tentative Budgets as it deemed appropriate, considered the comments of the public regarding the Proposed and Final Budgets, and complied with the requirements of Florida Statutes; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Adoption of Final Budget. That the Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2023, through September 30, 2024, attached as Exhibit "A", as presented by the Town Manager, and amended by the Town Council, with total expenditures in the amount of **\$131,052,804.00**, be and is hereby adopted as provided by Section 200.065 of the Florida Statutes. The Town Manager is authorized to expend funds appropriated in the Town Budget in accordance with the Town Charter and applicable law. Pending receipt of adequate ad valorem tax or other revenue collections, the Town Manager is hereby authorized to expend necessary funds from the Contingency Account or other available Town funds to meet the obligations and requirements of the Town and to charge the appropriate line item of the budget for such purpose once adequate ad valorem tax or other revenues are received. The Town Manager as the designated budget officer of the Town may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed. This is the Final Public Hearing to adopt the budget for the Fiscal Year commencing October 1, 2023, through September 30, 2024.

Section 3. Expenditure of Funds. The Town Manager or his designee is authorized to expend or contract for expenditure such funds as are necessary for the operation of the Town government in accordance with the budget. The Town Manager may transfer any unencumbered line-item allocation of funds, or any portion thereof, to another line-item classification within the same department.

Section 4. Amendments. Upon the passage and adoption of the budget, if the Town Council determines that a department, category or line item will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the budget via Resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2023-2024.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED on this 26th day of September 2023 at 6:17 PM

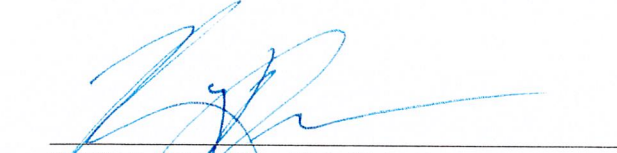


TIM MEERBOTT
Mayor

Attested and Rendered September 26, 2023:


MAURICIO MELINU, CMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:


WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney



Moved By: Vice Mayor Callahan
Seconded By: Councilmember Duncan

FINAL VOTE AT ADOPTION:

Mayor Tim Meerbott	YES
Vice Mayor Michael P. Callahan	YES
Councilmember Robert "BJ" Duncan	YES
Councilmember Suzy Lord	ABSENT
Councilmember Richard M. Ramirez	YES

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

I, Mauricio Melinu, Town Clerk
of the Town of Cutler Bay, Florida, hereby
certify that the attached is a true and correct
copy of Resolution No. 23-92 as
shown in the records of the Town on file in
the office of the Town Clerk.

Witness my hand and corporate seal of the
Town of Cutler Bay, FL, this 26th
day of September, 2023.



GENERAL FUND

ADOPTED
2.8332 mill rate
FY 23/24

REVENUES and INFLOWS:

General Revenues:		
Ad Valorem	\$	9,872,857
Utility Taxes		3,600,000
Local Gov't Half-Cent Sales Tax		4,271,664
Communications Services Tax		1,014,928
Revenue Sharing		1,389,080
Electrical Franchise Fees		2,600,000
Solid Waste Franchise Fees		250,000
Licenses and Registrations		185,000
1st Local Option Gas Tax		558,839
Building Permits		3,500,000
Zoning Fees		100,000
Code Compliance Fines		70,000
Other Building and Zoning		100,000
Parks Fees		100,000
Judgements and Fines		30,000
Misc Revenues		321,000
Grants		185,000
Investment Income		450,000
		28,598,368
Sub-total		28,598,368
Transfer In from Special Revenues		275,000
Balances brought forward		23,398,550
Proceeds from issuance of debt		-
		52,271,918
Total Revenues and Inflows		\$ 52,271,918

EXPENDITURES, OUTFLOWS AND FUND BALANCES:

EXPENDITURES and OUTFLOWS:

Mayor & Council	\$	238,790
Town Clerk		552,508
General Government		4,939,129
Finance		596,853
Town Attorney		500,000
Community Development		2,385,719
Public Works		1,377,290
Law Enforcement		11,796,508
Parks		3,335,243
		20,000
Transfer Out to Capital Projects		20,000
Transfer Out to Special Revenue		-
Transfer Out to Stormwater		-
		25,742,040
Total Expenditures and Outflows		25,742,040

FUND BALANCES:

Fund Balance - Nonspendable	500,000	
Fund Balance - Restricted		
Public safety	100,000	
Community development	2,400,000	
Fund Balance - Assigned	-	
Fund Balance - Unassigned:		
Contingencies and Emergencies	22,529,878	
Grant Match Reserves	500,000	
Insurance contingencies	500,000	
Other reserves	-	
		26,529,878
Total Fund Balances		26,529,878
Total Expenditures, Outflows and Fund Balances		\$ 52,271,918

MAYOR & COUNCIL

Category	ADOPTED FY 23/24
Executive Salaries	\$ 58,795
Payroll Taxes	5,453
Retirement Contributions	35,277
Life and Health Insurance	81,000
Professional Services	-
Other Contractual Services	-
Travel & Per Diem	19,885
Communications & Freight	5,280
Other Current Charges	10,000
Operating Supplies	5,000
Dues, Subscriptions, Memberships	18,100
Capital Outlay	-
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	\$ 238,790
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TOWN CLERK

Category	ADOPTED FY 23/24
Salaries	\$ 258,384
Payroll Taxes	19,877
Retirement Contributions	67,677
Life and Health Insurance	48,600
Other Contractual Services	700
Travel & Per Diem	8,200
Communications & Freight	3,440
Rentals & Leases	-
Repairs & Maintenance	41,030
Printing & Binding	5,700
Other Current Charges	90,000
Operating Supplies	4,000
Dues, Subscriptions, Memberships	4,900
Capital Outlay	-
	<hr/> <hr/> \$ 552,508

GENERAL GOVERNMENT

Category	ADOPTED FY 23/24
Salaries	\$ 786,851
Payroll Taxes	60,929
Retirement Contributions	226,284
Life and Health Insurance	99,240
Professional Services	214,000
Other Contractual Services	275,992
Other Contractual Services - Brownfield	120,500
Travel & Per Diem	20,200
Communications & Freight	112,330
Utilities	5,000
Rentals & Leases	21,000
Insurance	573,600
Repairs & Maintenance	74,808
Printing & Binding	14,500
Promotional	7,500
Other Current Charges	34,500
Office Supplies	10,000
Operating Supplies	5,500
Dues, Subscriptions, Memberships	61,095
Capital Outlay	-
Debt Service - Principal	1,102,400
Debt Service - Interest	791,400
Contributions and Aid to Governmental Entities	-
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	\$ 4,617,629
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QNIP

PART OF GENERAL GOVT

Category	ADOPTED FY 23/24
QNIP Debt Service	<u>\$ 321,500</u>

FINANCE

Category	ADOPTED FY 23/24
Salaries	\$ 328,061
Payroll Taxes	25,097
Retirement Contributions	66,345
Life and Health Insurance	64,800
Accounting and Auditing	39,750
Other Contractual Services	5,000
Travel & Per Diem	1,200
Repairs & Maintenance	63,000
Other Current Charges	600
Operating Supplies	-
Dues, Subscriptions, Memberships	3,000
Capital Outlay	-
Accounting Software	-
	<hr/> <hr/> \$ 596,853

TOWN ATTORNEY

Category	ADOPTED FY 23/24
Professional Services	\$ 450,000
Litigation Services	<u>50,000</u>
	<u>\$ 500,000</u>

COMMUNITY DEVELOPMENT

Category	ADOPTED FY 23/24
Salaries	\$ 882,486
Payroll Taxes	67,510
Retirement Contributions	183,543
Life and Health Insurance	133,680
Professional Services	140,000
Court Reporter Service	800
Other Contractual Services	942,500
Travel & Per Diem	5,000
Communications & Freight	2,000
Rentals & Leases	-
Repairs & Maintenance	4,800
Printing & Binding	1,400
Other Current Charges	1,000
Office Supplies	5,000
Operating Supplies	3,500
Dues, Subscriptions, Memberships	12,500
Capital Outlay	-
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	\$ 2,385,719

PUBLIC WORKS

Category	ADOPTED FY 23/24
Salaries	\$ 234,996
Payroll Taxes	17,977
Retirement Contributions	61,903
Life and Health Insurance	42,120
Professional Services	15,000
Other Contractual Services	799,000
Travel & Per Diem	3,200
Communications & Freight	700
Rentals & Leases	1,000
Repairs & Maintenance	6,000
Printing & Binding	1,500
Other Current Charges	500
Office Supplies	2,750
Operating Supplies	19,500
Operating Supplies - Fuel	38,000
Dues, Subscriptions, Memberships	2,000
Capital Outlay	-
Debt Service - Principal	111,506
Debt Service - Interest	19,638
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	\$ 1,377,290
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POLICE

Category	ADOPTED FY 23/24
Salaries	\$ -
Payroll Taxes	-
Retirement Contributions	-
Life and Health Insurance	-
Professional Services	11,759,508
Communications & Freight	-
Rentals & Leases	-
Repairs & Maintenance	4,000
Printing & Binding	5,000
Other Current Charges	1,000
Office Supplies	12,000
Operating Supplies	15,000
Capital Outlay	-
Capital Outlay - Vehicles	-
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	<u>\$ 11,796,508</u>

PARKS & RECREATION

Category	ADOPTED FY 23/24
Salaries	\$ 1,404,410
Payroll Taxes	107,437
Retirement Contributions	251,796
Life and Health Insurance	188,440
Professional Fees	-
Other Contractual Services	777,855
Contractual Services - Aging Grant	40,000
Travel & Per Diem	2,500
Communications & Freight	1,000
Utilities	226,405
Rentals & Leases	8,000
Repairs & Maintenance	164,900
Other Current Charges	500
Office Supplies	4,000
Operating Supplies	76,000
Operating Supplies - Aging Grant	20,000
Dues, Subscriptions, Memberships	17,000
Capital Outlay	45,000
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	<u>\$ 3,335,243</u>

SPECIAL REVENUE FUND

ADOPTED
FY 23/24

REVENUES:

2nd Local Option Gas Tax	\$	212,000
Shared Revenues		-
Parks Impact Fees		648,000
Police Impact Fees		40,000
Road Impact Fees		115,000
Public Bldgs Impact Fees		80,000
Fire/Rescue Impact Fees		-
Forfeitures		-
Interest		1,500
Carryover		1,705,946
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	\$	2,802,446
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EXPENDITURES:

Reserves - Special Revenue Fund:		
Police	\$	156,420
Parks		1,516,627
Roads		228,448
Public Works		310,165
Public Bldgs		315,786
Fire/Rescue		-
Miscellaneous Expenses		
Transfer to <u>General Fund</u> :		
Public Works (local option gas taxes)		275,000
Transfer to <u>Special Revenue Projects</u> :		
Roads (impact fees)		-
Transfer to <u>Capital Projects</u> :		
Parks (from impact fees)		-
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	\$	2,802,446
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SPECIAL REVENUE PROJECTS

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ADOPTED
FY 23/24**Children's Trust Fund - After School**

Revenues:	
After School Program Grant	\$ 185,636
Expenditures:	
Children's Trust Program Costs	\$ 185,636

Children's Trust Fund - STEM Camp

Revenues:	
STEM Camp Program Grant	\$ 135,700
Expenditures:	
Children's Trust Program Costs	\$ 135,700

Lighting Fund

Revenues:	
Transfer (ARPA funds)	\$ 1,459,825
Expenditures:	
Design Phase Costs	\$ 9,500
Construction	1,450,325
	<u>\$ 1,459,825</u>

CITT Fund

Revenues:	
CITT Surtax	\$ 2,700,000
Interest	70,000
Grants	195,000
Carryover	6,153,473
	<u>\$ 9,118,473</u>
Expenditures:	
Salaries and benefits	\$ 27,461
Professional fees	10,000
Administrative fee	135,000
Transportation:	
Resurfacing	968,350
Traffic Calming Projects	121,200
Transit:	
Circulator Bus	660,000
Bus Shelter Design	-
Bus Shelter Construction	-
MPO Transit Corridor Study	50,400
Transfer out	946,500
Carryover	6,199,562
	<u>\$ 9,118,473</u>

Transit Fund

Revenues:	
FDOT SMART Demo State Grant	\$ 176,000
Transfer (PTP funds)	176,000
	<u>\$ 352,000</u>
Expenditures:	
Contractual Services	\$ 352,000
	<u>\$ 352,000</u>

SPECIAL REVENUE PROJECTS

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ADOPTED
FY 23/24**Franjo Road JPA**

Revenues:	
Local Grant - Miami Dade County	\$ 3,033,300
Transfer (PTP funds)	313,200
	<u>\$ 3,346,500</u>

Expenditures:	
Design Phase Costs	\$ -
Construction	3,346,500
	<u>\$ 3,346,500</u>

Transportation Fund**Roundabout (SW 200 St & SW 103 Ave):**

Revenues:	
Transfer (PTP funds)	\$ 128,500
Grant	362,500
	<u>\$ 491,000</u>

Expenditures:	
Contractual Services	\$ 491,000

Sidewalks Fund**Lincoln City Park Sidewalk and Pad:**

Revenues:	
Transfer (Road Impact Fees)	\$ -
Transfer (PTP funds))	-
	<u>\$ -</u>

Expenditures:	
Contractual Services	\$ -

Town-wide Replacement Program:

Revenues:	
Transfer (ARPA funds)	\$ 50,000

Expenditures:	
Contractual Services	\$ 50,000

ARPA Fund

Revenues:	
Federal Grant	\$ 6,145,125
Interest	350,000
Carryover	433,609
	<u>\$ 6,928,734</u>

Expenditures:	
Transfers Out	\$ 6,145,125

Carryover	783,609
	<u>\$ 6,928,734</u>

CAPITAL PROJECTS FUND - PARKS

ADOPTED
FY 23/24

Revenues:	
Transfer (ARPA funds)	\$ -
Transfer (General Fund)	20,000
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	\$ 20,000
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Expenditures:	
Bel-Aire Park Renovation	\$ 20,000
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	\$ 20,000
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CAPITAL PROJECTS FUND - MUNICIPAL COMPLEX

ADOPTED
FY 23/24

Revenues:	
Proceeds from GO Bond debt issuance	\$ 37,000,000
Interest income	500,000
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	\$ 37,500,000
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Expenditures:	
Professional fees	\$ 4,000,000
Contractual Services	12,000,000
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Carryover	21,500,000
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	\$ 37,500,000
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STORMWATER UTILITY FUND

ADOPTED
FY 23/24

Net Position, Beginning	\$ 8,251,472
Revenues:	
Stormwater Billings	1,650,000
Interest and other	-
Grants	1,525,000
Transfer in	4,964,100
Total Revenues and Transfers In	<u>8,139,100</u>
Expenses:	
Salaries and benefits	412,753
Operating expenses	2,453,345
Capital outlay	-
Debt service	43,934
Total Expenses	<u>2,910,032</u>
Net Position, Ending	<u><u>\$ 13,480,540</u></u>

STORMWATER UTILITY

Category	ADOPTED FY 23/24
Salaries	\$ 281,412
Payroll Taxes	21,528
Retirement Contributions	57,973
Life and Health Insurance	51,840
Professional Services	658,250
Prof Services - S/W Master Plan	20,000
Prof Services - LBTB area	-
Prof Services - Bel-Aire area	-
Prof Services - Saga bay area	-
Prof Services - Cutler Ridge Pines	-
Prof Services - SW207 St & SW 85 Ave	-
Other Contractual Services	727,070
Contractual Services-CR Sec 3	-
Contractual Services-Saga Bay 1.7	-
Contractual Services-Saga Bay 1.5	-
Whispering Pines Swale Imp.	-
Contractual Services - LBTB area	-
Contractual Services - Bel-Aire area	-
Contractual Services - Saga Bay area	-
Contract. Services - SW87/SW184	-
Contract. Services - Canal Bank	124,115
Contractual Services - SW82 Ave	-
Contractual Services - Cutler Ridge Pines	-
Contractual Services - 53 Acre Wetlands	132,160
Contractual Services - Buffer land Restoration	500,000
Travel & Per Diem	5,300
Communications & Freight	-
Rentals & Leases	-
Repairs & Maintenance	750
Printing & Binding	10,000
Office Supplies	2,000
Operating Supplies	4,000
Operating Supplies - Fuel	3,200
Dues, Subscriptions, Memberships	6,500
Depreciation	260,000
Capital Outlay	-
Debt Service - Principal	-
Debt Service - Interest	43,934
Other Debt Service	-
	\$ 2,910,032