

RESOLUTION NO. 22-71

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING THE FINAL OPERATING AND CAPITAL OUTLAY BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022, THROUGH SEPTEMBER 30, 2023, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; AUTHORIZING THE TOWN MANAGER TO MAKE EXPENDITURES CONSISTENT THEREWITH AND AUTHORIZING THE TOWN MANAGER TO MAKE CERTAIN BUDGET AMENDMENTS WITHIN A DEPARTMENT PROVIDED THAT THE TOTAL OF THE APPROPRIATIONS IS NOT CHANGED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager presented to the Town Council of the Town of Cutler Bay (the “Town”) the Proposed Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2022; and

WHEREAS, on July 20, 2022, the Town Council of the Town adopted Resolution No. 22-63 determining the proposed millage rate for the Fiscal Year commencing October 1, 2022, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 14, 2022, at 6:00 PM; and

WHEREAS, the Town Council also held three (3) Budget Workshops on July 20, 2022, July 27, 2022, and September 1, 2022, to discuss the Town Manager’s Proposed Operating and Capital Outlay Budget for Fiscal Year commencing October 1, 2022; and

WHEREAS, the Property Appraiser properly noticed the first public hearing scheduled for September 14, 2022, at 6:00 PM in the Cutler Bay Council Chambers, 10720 Caribbean Blvd, Cutler Bay, Florida, as required by Chapter 200 of the Florida Statutes; and

WHEREAS, the Second Public Hearing scheduled for September 28, 2022, 6:00 PM as required by Chapter 200 of the Florida Statutes, was advertised in *The Miami Herald* Local Section on Sunday, September 25, 2022; and

WHEREAS, the Town Council had an opportunity to amend the Town Manager’s Proposed and Tentative Budgets as it deemed appropriate, considered the comments of the public regarding the Proposed and Final Budgets, and complied with the requirements of Florida Statutes; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Adoption of Final Budget. That the Operating and Capital Outlay Budget for the Fiscal Year commencing October 1, 2022, through September 30, 2023, attached as Exhibit "A", as presented by the Town Manager and amended by the Town Council, with total expenditures in the amount of **\$76,620,400.00**, be and is hereby adopted as provided by Section 200.065 of the Florida Statutes. The Town Manager is authorized to expend funds appropriated in the Town Budget in accordance with the Town Charter and applicable law. Pending receipt of adequate ad valorem tax or other revenue collections, the Town Manager is hereby authorized to expend necessary funds from the Contingency Account or other available Town funds to meet the obligations and requirements of the Town and to charge the appropriate line item of the budget for such purpose once adequate ad valorem tax or other revenues are received. The Town Manager as the designated budget officer of the Town may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

Section 3. Expenditure of Funds. The Town Manager or his designee is authorized to expend or contract for expenditure such funds as are necessary for the operation of the Town government in accordance with the budget. The Town Manager may transfer any unencumbered line item allocation of funds, or any portion thereof, to another line item classification within the same department.

Section 4. Amendments. Upon the passage and adoption of the budget, if the Town Council determines that a department, category or line item will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the budget via Resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2022-2023.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED on this 28th day of September 2022 at 6:11 PM



TIM MEERBOTT
Mayor

Attest:



MAURICIO MELINU
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:



WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney



Moved By: Council Member Coriat
Seconded By: Council Member Duncan

FINAL VOTE AT ADOPTION:

Mayor Tim Meerbott	YES
Vice Mayor Michael P. Callahan	YES
Council Member Robert "BJ" Duncan	YES
Council Member Suzy Lord	YES
Council Member Roger Coriat	YES

GENERAL FUND

ADOPTED
2.8332 mill rate
FY 22/23

REVENUES and INFLOWS:

General Revenues:	
Ad Valorem	\$ 8,779,276
Utility Taxes	3,550,000
Local Gov't Half-Cent Sales Tax	3,762,208
Communications Services Tax	961,530
Revenue Sharing	1,313,079
Electrical Franchise Fees	2,250,000
Solid Waste Franchise Fees	230,000
Licenses and Registrations	180,000
1st Local Option Gas Tax	526,802
Building Permits	842,000
Zoning Fees	80,000
Code Compliance Fines	70,000
Other Building and Zoning	60,000
Parks Fees	90,000
Judgements and Fines	20,000
Misc Revenues	370,000
Grants	475,000
Investment Income	35,000
Sub-total	23,594,895
Transfer In from Special Revenues	180,000
Balances brought forward	19,576,949
Proceeds from issuance of debt	-
Total Revenues and Inflows	\$ 43,351,844

EXPENDITURES, OUTFLOWS AND FUND BALANCES:

EXPENDITURES and OUTFLOWS:

Mayor & Council	\$ 223,614
Town Clerk	515,812
General Government	4,494,302
Finance	541,384
Town Attorney	500,000
Community Development	1,758,317
Public Works	1,209,682
Law Enforcement	11,306,000
Parks	3,052,588
Transfer Out to Capital Projects	-
Transfer Out to Special Revenue	-
Transfer Out to Stormwater	-
Total Expenditures and Outflows	23,601,699

FUND BALANCES:

Fund Balance - Nonspendable	500,000
Fund Balance - Restricted	
Public safety	90,000
Fund Balance - Assigned	-
Fund Balance - Unassigned:	
Contingencies and Emergencies	18,160,145
Grant Match Reserves	500,000
Insurance contingencies	500,000
Other reserves	-
Total Fund Balances	19,750,145

Total Expenditures, Outflows and Fund Balances **\$ 43,351,844**

MAYOR & COUNCIL

Category	ADOPTED FY 22/23
Executive Salaries	\$ 53,377
Payroll Taxes	4,836
Retirement Contributions	32,026
Life and Health Insurance	78,000
Professional Services	-
Other Contractual Services	-
Travel & Per Diem	19,885
Communications & Freight	3,140
Other Current Charges	10,000
Operating Supplies	5,000
Dues, Subscriptions, Memberships	17,350
Capital Outlay	-
	<hr/> <hr/> <u>\$ 223,614</u>

TOWN CLERK

Category	ADOPTED FY 22/23
Salaries	\$ 222,747
Payroll Taxes	17,150
Retirement Contributions	51,895
Life and Health Insurance	46,800
Other Contractual Services	20,700
Travel & Per Diem	8,200
Communications & Freight	3,440
Rentals & Leases	-
Repairs & Maintenance	40,310
Printing & Binding	5,700
Other Current Charges	90,000
Operating Supplies	4,000
Dues, Subscriptions, Memberships	4,870
Capital Outlay	-
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	\$ 515,812
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GENERAL GOVERNMENT

Category	ADOPTED FY 22/23
Salaries	\$ 700,901
Payroll Taxes	54,353
Retirement Contributions	173,632
Life and Health Insurance	95,640
Professional Services	211,000
Other Contractual Services	298,988
Other Contractual Services - Brownfield	67,000
Travel & Per Diem	20,200
Communications & Freight	110,822
Utilities	5,000
Rentals & Leases	689,785
Insurance	322,500
Repairs & Maintenance	62,748
Printing & Binding	14,500
Promotional	7,500
Other Current Charges	34,500
Office Supplies	10,000
Operating Supplies	5,500
Dues, Subscriptions, Memberships	58,903
Capital Outlay	7,530
Debt Service - Principal	537,600
Debt Service - Interest	659,700
Contributions and Aid to Governmental Entities	-
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	\$ 4,148,302
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QNIP

Category	ADOPTED FY 22/23
QNIP Debt Service	<u>\$ 346,000</u>

FINANCE

Category	ADOPTED FY 22/23
Salaries	\$ 295,319
Payroll Taxes	22,592
Retirement Contributions	68,423
Life and Health Insurance	46,800
Accounting and Auditing	35,450
Other Contractual Services	5,000
Travel & Per Diem	1,200
Repairs & Maintenance	63,000
Other Current Charges	600
Operating Supplies	-
Dues, Subscriptions, Memberships	3,000
Capital Outlay	-
Accounting Software	-
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	\$ 541,384
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TOWN ATTORNEY

Category	ADOPTED FY 22/23
Professional Services	\$ 450,000
Litigation Services	50,000
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	\$ 500,000

COMMUNITY DEVELOPMENT

Category	ADOPTED FY 22/23
Salaries	\$ 763,334
Payroll Taxes	58,395
Retirement Contributions	139,108
Life and Health Insurance	128,880
Professional Services	140,000
Court Reporter Service	800
Other Contractual Services	492,500
Travel & Per Diem	5,000
Communications & Freight	2,000
Rentals & Leases	-
Repairs & Maintenance	4,800
Printing & Binding	1,500
Other Current Charges	1,000
Office Supplies	5,000
Operating Supplies	3,500
Dues, Subscriptions, Memberships	12,500
Capital Outlay	-
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	\$ 1,758,317
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PUBLIC WORKS

Category	ADOPTED FY 22/23
Salaries	\$ 209,328
Payroll Taxes	16,014
Retirement Contributions	47,985
Life and Health Insurance	40,560
Professional Services	5,500
Other Contractual Services	674,000
Travel & Per Diem	2,400
Communications & Freight	700
Rentals & Leases	132,945
Repairs & Maintenance	6,000
Printing & Binding	1,500
Other Current Charges	500
Office Supplies	2,750
Operating Supplies	19,500
Operating Supplies - Fuel	48,000
Dues, Subscriptions, Memberships	2,000
Capital Outlay	-
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	\$ 1,209,682

POLICE

Category	ADOPTED FY 22/23
Salaries	\$ -
Payroll Taxes	-
Retirement Contributions	-
Life and Health Insurance	-
Professional Services	11,269,000
Communications & Freight	-
Rentals & Leases	-
Repairs & Maintenance	4,000
Printing & Binding	5,000
Other Current Charges	1,000
Office Supplies	12,000
Operating Supplies	15,000
Capital Outlay	-
Capital Outlay - Vehicles	-
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	<u>\$ 11,306,000</u>

PARKS & RECREATION

Category	ADOPTED FY 22/23
Salaries	\$ 1,057,716
Payroll Taxes	80,915
Retirement Contributions	179,432
Life and Health Insurance	166,540
Professional Fees	-
Other Contractual Services	828,355
Travel & Per Diem	2,000
Communications & Freight	1,000
Utilities	222,530
Rentals & Leases	3,000
Repairs & Maintenance	391,700
Other Current Charges	500
Office Supplies	3,500
Operating Supplies	80,500
Dues, Subscriptions, Memberships	14,900
Capital Outlay	20,000
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	\$ 3,052,588
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SPECIAL REVENUE FUND

ADOPTED
FY 22/23

REVENUES:

2nd Local Option Gas Tax	\$	202,293
Parks Impact Fees		20,000
Police Impact Fees		1,000
Road Impact Fees		2,500
Public Bldgs Impact Fees		2,500
Fire/Rescue Impact Fees		-
Forfeitures		-
Interest		1,500
Carryover		1,440,457
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	\$	1,670,250
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EXPENDITURES:

Reserves - Special Revenue Fund:		
Police	\$	113,161
Parks		869,969
Roads		3,178
Public Works		195,058
Public Bldgs		233,884
Fire/Rescue		-
Miscellaneous Expenses		
Transfer to <u>General Fund</u> :		
Public Works (local option gas taxes)		150,000
Transfer to <u>Special Revenue Projects</u> :		
Roads (impact fees)		105,000
Transfer to <u>Capital Projects</u> :		
Parks (from impact fees)		-
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	\$	1,670,250
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SPECIAL REVENUE PROJECTS

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ADOPTED
FY 22/23**Children's Trust Fund - After School**

Revenues:	
After School Program Grant	<u>\$ 185,636</u>
Expenditures:	
Children's Trust Program Costs	<u>\$ 185,636</u>

Children's Trust Fund - STEM Camp

Revenues:	
STEM Camp Program Grant	<u>\$ 135,700</u>
Expenditures:	
Children's Trust Program Costs	<u>\$ 135,700</u>

DJJ Fund

Revenues:	
DJJ Program Grant	<u>\$ 61,500</u>
Expenditures:	
DJJ Program Costs	<u>\$ 61,500</u>

CITT Fund

Revenues:	
CITT Surtax	\$ 2,000,000
Interest	7,000
Carryover	<u>4,888,684</u>
	<u>\$ 6,895,684</u>
Expenditures:	
Salaries and benefits	\$ 24,145
Professional fees	10,000
Administrative fee	100,000
Transportation:	
Resurfacing	700,000
Traffic Calming Projects	121,200
Transit:	
Circulator Bus	325,000
Bus Shelter Design	-
Bus Shelter Construction	-
MPO Transit Corridor Study	50,400
Transfer out	3,007,348
Carryover	<u>2,557,591</u>
	<u>\$ 6,895,684</u>

Transit Fund

Revenues:	
FDOT SMART Demo State Grant	\$ 192,500
Transfer (PTP funds)	192,500
	<u>\$ 385,000</u>
Expenditures:	
Contractual Services	\$ 385,000
	<u>\$ 385,000</u>

SPECIAL REVENUE PROJECTS

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ADOPTED
FY 22/23**Franjo Road JPA**

Revenues:	
Local Grant - Miami Dade County	\$ 2,585,812
Transfer (PTP funds)	1,304,398
	<u>\$ 3,890,210</u>

Expenditures:	
Design Phase Costs	\$ 81,600
Construction	3,808,610
	<u>\$ 3,890,210</u>

Transportation Fund**Roundabout (SW 200 St & SW 103 Ave):**

Revenues:	
Transfer (PTP funds)	\$ 40,000

Expenditures:	
Contractual Services	\$ 40,000

Sidewalks Fund**Lincoln City Park Sidewalk and Pad:**

Revenues:	
Transfer (Road Impact Fees)	\$ 105,000
Transfer (PTP funds)	27,000
	<u>\$ 132,000</u>

Expenditures:	
Contractual Services	\$ 132,000

Town-wide Replacement Program:

Revenues:	
Transfer (ARPA funds)	\$ 800,000

Expenditures:	
Contractual Services	\$ 800,000

Lighting Fund

Revenues:	
Transfer (ARPA funds)	\$ 1,527,500

Expenditures:	
Design Phase Costs	27,500
Construction	1,500,000
	<u>\$ 1,527,500</u>

ARPA Fund

Revenues:	
Federal Grant	\$ 4,062,305
Interest	25,000
Carryover	9,200
	<u>\$ 4,096,505</u>

Expenditures:	
Transfers Out	\$ 4,062,305

Carryover	34,200
	<u>\$ 4,096,505</u>

CAPITAL PROJECTS FUND - PARKS

ADOPTED
FY 22/23

Revenues:

Transfer (ARPA funds)	\$ 255,000
Transfer (General Fund)	-
FRDAP Grant (Franjo Park)	-
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	\$ 255,000
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Expenditures:

Franjo Park Restoration	\$ -
Palyground Ground Surfacing	255,000
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	\$ 255,000
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STORMWATER UTILITY FUND

ADOPTED
FY 22/23

Net Position, Beginning	<u>\$ 7,730,316</u>
Revenues:	
Stormwater Billings	1,025,000
Interest and other	-
Grants	1,545,000
Transfer in	<u>2,893,255</u>
Total Revenues and Transfers In	<u>5,463,255</u>
Expenses:	
Salaries and benefits	342,137
Operating expenses	2,116,800
Capital outlay	-
Debt service	<u>45,000</u>
Total Expenses	<u>2,503,937</u>
Net Position, Ending	<u><u>\$ 10,689,634</u></u>

STORMWATER UTILITY

Category	ADOPTED FY 22/23
Salaries	\$ 232,011
Payroll Taxes	17,749
Retirement Contributions	42,457
Life and Health Insurance	49,920
Professional Services	978,000
Prof Services - S/W Master Plan	111,000
Prof Services - LBTB area	-
Prof Services - Bel-Aire area	-
Prof Services - Saga bay area	-
Prof Services - Cutler Ridge Pines	-
Prof Services - SW207 St & SW 85 Ave	-
Other Contractual Services	711,000
Contractual Services-CR Sec 3	-
Contractual Services-Saga Bay 1.7	-
Contractual Services-Saga Bay 1.5	-
Whispering Pines Swale Imp.	-
Contractual Services - LBTB area	-
Contractual Services - Bel-Aire area	-
Contractual Services - Saga Bay area	-
Contract. Services - SW87/SW184	-
Contract. Services - Canal Bank	-
Contractual Services - SW82 Ave	-
Travel & Per Diem	5,300
Communications & Freight	-
Rentals & Leases	24,250
Repairs & Maintenance	750
Printing & Binding	10,000
Office Supplies	2,000
Operating Supplies	4,000
Operating Supplies - Fuel	4,000
Dues, Subscriptions, Memberships	6,500
Depreciation	260,000
Capital Outlay	-
Other Debt Service	45,000
	<u>\$ 2,503,937</u>