



**NOTICE OF INVITATION TO BID 11-08
TOWN OF CUTLER BAY**

The Town of Cutler Bay will receive sealed proposals until **2:00 P.M.** local time, **Friday, September 2, 2011** at the Town Clerk's office, Cutler Bay Town Hall, 10720 Caribbean Blvd., Suite 105, Cutler Bay, Florida 33189, for the following project:

**OLD CUTLER ROAD IMPROVEMENTS
From SW 97th Avenue to SW 87th Avenue
JOINT PARTICIPATION AGREEMENT - MIAMI-DADE COUNTY
TOWN OF CUTLER BAY**

The project consists of improvements to Old Cutler Road from SW 97th Avenue to SW 87th Avenue. The improvements include limerock base, asphalt, curb & gutter, drainage, sidewalks, two roundabouts, concrete crosswalks, pavers, landscaping, irrigation, bus shelters, lighting, pavement markings, signage and signalization.

This project is being funded by Miami-Dade County under a Joint Participation Agreement with the Town of Cutler Bay. Bidders must be registered vendors with Miami-Dade County at the time the bids are submitted. This project has a 24% Community Small Business Enterprise (CSBE) goal, and Miami-Dade County Responsible Wages and Benefits will be applicable.

Pursuant to Town Code, public notice is hereby given that a "Cone of Silence" is imposed concerning the Town's competitive purchasing process, which generally prohibits communications concerning the Invitation To Bid from the time of advertisement of the Invitation To Bid until the Town Council meeting at which the Council considers the Town Manager's recommendation to the Town Council concerning the competitive purchase transaction. Please see the detailed specifications for the public solicitation for services for a statement fully disclosing the requirements of the "Cone of Silence."

Pursuant to Ordinance 06-11; Town Code Chapter 8A; Section 7.6 of the Town Charter, vendors of the Town are required to disclose any campaign contributions to the Town Clerk, and each vendor must do so prior to and as a condition of the award of any Town contract to the vendor. Please see the detailed specifications of this solicitation for further details.

Bidders will submit two separate sealed envelopes ("A" and "B") on the bid submittal due date and time. Envelope "A" will contain the CSBE Schedule of Intent (SOI) Affidavits. Envelope "B" will contain the Bid Submittal Package.

Bidders must submit completed SOI Affidavits along with the Bid Submittal Package for each CSBE subcontractor to be utilized on this Project. All subcontractors identified on the SOI must be Certified CSBE firms. Bidders shall refer to the most current SBD CSBE Certification list available at http://www.miamidade.gov/sba/reports_cert_lists.asp. Place the completed SOI(s) on top of the bid package so that it can be readily identified by the Town during the bid opening.

All envelopes "A" and "B" will be opened publicly at or shortly after **2:00 P.M. on Friday, September 2, 2011**, at the Town Clerk's Office, Cutler Bay Town Hall, 10720 Caribbean Blvd., Suite 105, Cutler Bay, Florida 33189. The SOI affidavits will be forwarded to Miami-Dade County's Small Business Development (SBD) through Miami-Dade County Public Works Department (PWD) for CSBE compliance review.

Bid documents may be obtained on or after **Wednesday, August 3, 2011** from Town Clerk's office at the Cutler Bay Town Hall, 10720 Caribbean Blvd., Suite 105, Cutler Bay, Florida 33189. A \$60.00 non-refundable deposit per set of plans and specifications is required. No cash accepted.

The bid will be awarded to the lowest responsible responsive bidder. If, however, the Town Manager deems it to be in the best interest of the Town of Cutler Bay, the Town of Cutler Bay reserves the right to reject any and all bids, to waive any informalities or minor defects in any bids, and to increase or decrease the quantities shown in the Bid Form. Bids, which contain irregularities of any kind, may be rejected as informal.

A **mandatory** pre-bid conference will be held at the Cutler Bay Town Hall, 10720 Caribbean Blvd., Suite 105, Cutler Bay, Florida 33189, at **10:00 A.M.** local time on **Wednesday, August 17, 2011**. All interested contractors are invited to attend.

Esther B. Coulson
Town Clerk